



# Application for Employment

## Personal Information

Name (Last, First, Middle)		Cell Phone Number
Address (Street)		Home Phone Number
City, State, Zip Code		E-mail Address
Are you 18 years or older? Yes      No	Are you legally able to work in the United States? Yes      No	How did you hear about Batesville Tool & Die?
Do you have any friends/relatives that work here? If yes, who?		

## Education

School Name	Years Completed	Degree/Diploma Type Received
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## Prior Employment

Company Name	City, State	Dates of Employment From:                      To:
Positions & Duties	Reason for Leaving	Is it ok to Contact Employer Yes      No

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### References

Name	Relationship	Phone Number
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### Position Details

Date Available to Start	Position Desired	Shift Desired 1 <sup>st</sup> 2 <sup>nd</sup> 3 <sup>rd</sup>
Employment Type (circle below)  <div style="display: flex; justify-content: space-around; width: 100%;"> <span>Full Time</span> <span>Part Time</span> <span>Temporary</span> </div>		Salary Expected  \$    /hour

**DRUG TESTING**

In accordance with the company statement of policy on drug abuse, I agree to submit to a post offer pre-placement drug test and understand any offer of employment is contingent to passing such test. I also agree to other on-going types of screening mandated by the policy.

**PROOF OF U.S. CITIZENSHIP OR AUTHORIZATION TO WORK IN THE U.S.**

If hired, you will be required to provide proof of U.S. citizenship or authorization to work in the U.S. Information concerning documentation will be provided upon job offer.

**AGREEMENT**

“I certify that the facts contained in this application and/or any accompanying resume are true to the best of my knowledge and I understand that false statements, material omissions &/or any falsified information provided in connection with the hiring process shall be grounds for my application not to be considered or, if I am employed, dismissal from employment. I authorize investigation of all statements contained herein and authorize the references listed, schools, employers, and police enforcement agencies to give Batesville Tool & Die, Inc. any and all information concerning my previous employment and any other information they may have, personal or otherwise, and I release all parties from all liability for any damages that may result from furnishing such information to Batesville Tool & Die, Inc.”

I understand that my application will not be considered if it is not filled out completely.

I understand and agree that, if hired, my employment is for no definite period and may be terminated at any time without prior notice and with or without cause.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_